



Order of Piboonbumpen Demonstration School Burapha University

Number 895/2025

Subject: Appointment of the Committees for the IEP Open House 2025

In order to have the IEP Open House of the International Education Program for Academic Year 2025 on the 27th – 28th of November, 2025, to be well organized, “Piboonbumpen” Demonstration School under the management of Burapha University abided by the authority as written in section 13 (1) of Burapha University regulations in the year 2009 dated 22nd December 2009, and First, corrected in the year 2013, dated 20th of March 2013, has assigned the following persons to carry out the following tasks:

Advisory Committee

1. Assistant Professor Sukanlaya	Sucher	Chairperson
2. Mr. Phairin	Thongpharp	Committee
3. Ms. Potchanee	Masuk	Committee
4. Mr. Kritsada	Suwanphithak	Committee
5. Ms. Phitchanan	Sangserpo	Committee
6. Mr. Luckmongkol	Thawornna	Committee
7. Ms. Songsri	Sarapusit	Committee
8. Ms. Nichanan	Chaisang	Committee
9. Ms. Natamon	Keeratichotigool	Committee

Job: Give advice to the staff and facilitate the processes.

Administrative Committee

1. Ms. Natamon	Keeratichotigool	Chairperson
2. Ms. Nichapat	Rattanadilok Na Puket	Committee
3. Mr. Mongkol	Pholyiam	Committee
4. Mr. Le	Anh Tu	Committee
5. Ms. Marites	Rante Carreon	Committee
6. Mr. Manus	Jompru	Committee
7. Ms. Jirarat	Jutaranon	Committee
8. Ms. Gigie	Andres Bacan	Committee
9. Mr. Ting - Fong	Tsai	Committee
10. Ms. Kelly Leigh	Scannell	Committee

Job: Definite meeting activity procedure/well-organized preparation.

Competition...

Competition Judges Committee for Primary Level

- | | | |
|--------------------|-------------|-------------|
| 1. Ms. Kelly Leigh | Scannell | Chairperson |
| 2. Mr. Kirill | Vassiljev | Committee |
| 3. Mr. Le | Anh Tu | Committee |
| 4. Ms. Morven | Prongarkard | Committee |
| 5. Mr. Oleg | Cheprakov | Committee |

Job: 1. Develop the criteria for the contest and evaluate the contestant based on those criteria.

2. Carry out the activities planned in the IEP Open House schedule.

Competition Judges Committee for Secondary Level

- | | | |
|----------------------|-----------|-------------|
| 1. Mr. Toby Nicholas | Foster | Chairperson |
| 2. Mr. Evgenii | Ibaldinov | Committee |
| 3. Mr. James | Orrell | Committee |
| 4. Mr. Manus | Jompru | Committee |
| 5. Mr. Nicholas John | Dunning | Committee |

Job: 1. Develop the criteria for the contest and evaluate the contestant based on those criteria.

2. Carry out the activities planned in the IEP Open House schedule.

Discipline Committee for Primary Level

- | | | |
|---------------------------|--------|-------------|
| 1. Mr. Le | Anh Tu | Chairperson |
| 2. All IEP class advisors | | Committee |

Job: 1. Check students' attendance during the program and submit the list to the Student Discipline Office.

2. Check students' participation in the planned activities.

3. In charge of students' discipline during the program.

Discipline Committee for Secondary Level

- | | | |
|---------------------------|---------------|-------------|
| 1. Ms. Marites | Rante Carreon | Chairperson |
| 2. All IEP class advisors | | Committee |

Job: 1. Check students' attendance during the program and submit the list to the Student Discipline Office.

2. Check students' participation in the planned activities.

3. In charge of students' discipline during the program.

Workshop Committee

1. Ms. Mamiko	Chunnawong	Chairperson
2. Ms. Kelly Leigh	Scannell	Vice - chairperson
3. Ms. Jonna Adorador	Timada	Vice – chairperson
4. Mr. Napon	Wongsuwan	Committee
5. Ms. Suriyaporn	Towannasoot	Committee
6. Ms. Tassanai	Nitiprateep	Committee
7. Mr. Sombhop	Channgoen	Committee
8. All IEP teachers		Committee

- Job:** 1. Plan and prepare the activities
2. Ensure that the students participate in the planned activities.
3. In charge of the safety measures of the students during the activity.

Competition Committee

1. Ms. Natamon	Keeratichotigool	Chairperson
2. Mr. Le	Anh Tu	Vice - chairperson
3. Ms. Gigie	Andres	Vice – chairperson
4. Ms. Suthatta	Seehatub	Committee

- Job:** 1. Plan the competitions.
2. Ensure that the students participate in the planned activities.
3. In charge of the safety measures of the students during the activity.

Performance Committee

1. Mr. Mongkol	Pholyiam	Chairperson
2. Mr. Tawan	Chana-udom	Vice – Chairperson
3. Ms. Kelly Leigh	Scannell	Committee
4. Mr. Kosuke	Sahara	Committee
5. Ms. Mamiko	Chunnawong	Committee
6. Ms. Marites	Rante Carreon	Committee
7. Mr. Oleg	Cheprakov	Committee
8. Mr. Patcharapruk	Cheprakov	Committee

- Job:** Help students prepare and practice performances

Audio-visual Committee

1. Mr. Mongkol	Pholyiam	Chairperson
2. Mr. Ting-Fong	Tsai	Vice-Chairperson
3. Mr. Robert Ian	Madera	Committee
4. Mr. Wichan	Taweechote	Committee

- Job:** Coordinate and set up the light and sound system to be ready for the activity.

Curriculum...

Curriculum Guidance Committee

- | | | |
|-----------------|--------------|-------------|
| 1. Mr. Sittipun | Choochuen | Chairperson |
| 2. Ms. Juthamas | Ditsariyakul | Committee |
| 3. Ms. Yanisa | Watanachote | Committee |

Job: 1. Make Curriculum Guidance materials for International Education Program for Basic Education.

2. Present school information and news.

3. Perform other duties as assigned.

Registration and Reception Committee

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|----------------------|--------------|-------------|
| 1. Ms. Phetcharaporn | Pianprasit | Chairperson |
| 2. Ms. Juthamas | Ditsariyakul | Committee |
| 3. Ms. Juthatip | Cheprakov | Committee |
| 4. Ms. Sirirat | Sriwongsa | Committee |
| 5. Ms. Yanisa | Watanachote | Committee |

Job: Prepare a list of attendees and make a registration.

Venue Arrangement Committee

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|----------------------|------------|-------------|
| 1. Mr. Manus | Jompru | Chairperson |
| 2. Ms. Phetcharaporn | Pianprasit | Committee |
| 3. Mr. Anuchit | Bumpeng | Committee |
| 4. Mr. Wichan | Taweechote | Committee |

Job: 1. Coordinate and set the light and sound system ready to be used for the activity.

2. Prepare the venue and materials needed for the activities.

Food and Beverage Committee

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|------------------|------------------------|-------------|
| 1. Ms. Natamon | Keeratichotigool | Advisor |
| 2. Ms. Kanhathai | Tiewprasert | Chairperson |
| 3. Ms. Geneva | Chaipakdee | Committee |
| 4. Ms. Enriqueta | Navarro Villa | Committee |
| 5. Ms. Nichapat | Rattanadilok Na Phuket | Committee |
| 6. Mr. Tawan | Chana-udom | Committee |
| 7. Ms. Yanisa | Watanachote | Committee |
| 8. Ms. Juthatip | Cheprako | Committee |

Job: 1. Coordinate with in-charge of food booth coordinators.

2. Coordinate with the venue committee and run all the services accordingly.

First-Aid Committee

1. Ms. Geneva	Chaipakdee	Chairperson
2. Mr. Evgenii	Ibaldinov	Committee
3. Ms. Iuliia	Chekharova	Committee
4. Mr. Praween	Sustthisa-nga	Committee
5. Ms. Sirirat	Sriwongsa	Committee
6. Ms. Yanisa	Watanachote	Committee

Job: Take care of injured students and teachers in case of accidents and take seriously injured students and teachers at Burapha University Hospital.

Public Relation Committee

1. Ms. Natamon	Keeratichotigool	Advisor
2. Ms. Chotiga	Kongprew	Chairperson
3. Ms. Juthamas	Ditsariyakul	Chairperson
4. Ms. Sirirat	Sriwongsa	Committee
5. Ms. Yanisa	Watanachote	Committee
6. Mr. Sittipun	Choochuen	Committee

Job: 1. Take photographs and VDOs during the activities.
2. PR the photographs and VDOs of the activities.
3. Provide PR materials.

Finance and Material Committee

1. Ms. Phetcharaporn	Pianprasit	Chairperson
2. Ms. Juthatip	Cheprakov	Vice - chairperson
3. Ms. Chotiga	Kongprew	Committee
4. Ms. Jonna	Timada	Committee
5. Ms. Mamiko	Chunnawong	Committee
6. Ms. Natamon	Keeratichotigool	Committee
7. Ms. Nichapat	Rattanadilok Na Phuket	Committee
8. Mr. Ting – Fong	Tsai	Committee

Job: 1. Oversee the planning of the budget for any expenses that may be incurred during the activities.
2. Prepare and purchase the materials and prizes that would be needed by the student in any of the activities planned during the activities.

Evaluation Committee

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|--------------------|------------------------|-------------|
| 1. Ms. Nichapat | Rattanadilok Na Phuket | Chairperson |
| 2. Ms. Jirarat | Jaturanon | Committee |
| 3. Mr. Ting – Fong | Tsai | Committee |

Job: 1. Design evaluation sheets.
2. Distribute and collect the completed sheets at the end of the activity.
3. Summarize the evaluation using statistical methods.

From this day onward

Issued on the 7th of November 2025



(Assistant Professor Dr.Sukanlaya Sucher)
Director of Piboonbumpen Demonstration School