

(Copy)

Order of Piboonbumpen Demonstration School Burapha University

Number 129 /2024

Subject: Appointment of the Committees for the "Graduation P.6, M.3, and M.6"
of the International Education Program for Academic Year 2023

In order to have the "Graduation P.6, M.3, and M.6" of the International Education Program for Academic Year 2023 on the 22nd to 23rd of February 2024 and the 7th of March 2024, to be will organised, Piboonbumpen Demonstration School Burapha University for Academic Year 2023, to be well organized, "Piboonbumpen" Demonstration School under the management of Burapha University abided by the authority as writhen in section 13 (1) of Burapha University regulations in the year 2009 dated 22nd December 2009, and Frist, corrected in the year 2013, dated 20th of March 2013, has assigned the following persons to carry out the following tasks:

Advisory Committee

1. Ms. Apunchanit	Jenjit	Chairperson
2. Assistant Professor Kongsak	Wattanachod	Committee
3. Ms. Sanita	Taimuang	Committee
4. Ms. Potchanee	Masuk	Committee
5. Ms. Penpun	Srisayporn	Committee
6. Ms. Natamon	Keeratichotigool	Committee
7. Mr. Kritsada	Suwanphithak	Committee
8. Ms. Nichanan	Chaisang	Committee
9. Ms. Phitchanan	Sangserpo	Committee

Job: Give advice to the staff and facilitate the processes.

Administrative ...

Administrative Committee

1. Ms. Natamon	Kiratichotikul	Advisor
2. Mr. Manus	Jompru	Chairperson
3. Mr. Praween	Sustthisa-nga	Vice-Chairperson
4. Mr. Mongkol	Pholyiam	Vice-Chairperson
5. Ms. Gigie Andres	Bacan	Committee
6. Mr. Le Anh	Tu	Committee
7. Ms. Marites Rante	Carreon	Committee
8. Ms. Nichapat	Rattanadilok Na Phuket	Committee
9. Mr. Piyawatt	Purawathananondha	Committee
10. Mr. Seksan	Chansom	Committee
11. Mr. Tawan	Chana-udom	Committee

Job: Definite meeting activity procedure/well – organized preparation

Discipline Committee for Secondary Level

1. Ms. Marites Rante	Carreon	Chairperson
2. Mr. Praween	Sustthisa-nga	Vice-Chairperson
3. Mr. Andrew Edward	Fraser	Committee
4. Mr. Ciaran Damien	Cassidy	Committee
5. Ms. Enriqueta Navarro	Villa	Committee
6. Mr. Evgenii	Ibaldinov	Committee
7. Mr. Jan-Hendrik	Pienaar	Committee
8. Ms. Jirarat	Jaturanon	Committee
9. Ms. Mamiko	Chunnawong	Committee
10. Mr. Manus	Jompru	Committee
11. Ms. Nichapat	Rattanadilok Na Phuket	Committee
12. Ms. Patchara	Manasilp	Committee
13. Mr. Piyawatt	Purawathananondha	Committee

14. Mr. ...

14. Mr. Seksan Chansom Committee

15. Mr. Ting - Fong Tsai Committee

Job: 1. Check students' attendance during the morning assembly and check students' attendance at Tawee Homchong Auditorium on 22nd of February 2024 and submit the check list to the Office of Student Discipline.

2. In-charge of the discipline and safety measures of the students during the IEP Graduation Activity.

Discipline Committee for Primary Level

1. Mr. Le	Anh Tu	Chairperson
2. Mr. Dillan Gerhard	Dippenaar	Committee
3. Ms. Emma Veronica	Campbell	Committee
4. Ms. Geneva	Chaipakdee	Committee
5. Ms. Gigie Andres	Bacan	Committee
6. Ms. Jonna Adorador	Timada	Committee
7. Ms. Kanhathai	Tiewprasert	Committee
8. Ms. Kelly Leigh	Scannell	Committee
9. Mr. Michael David Ian	Brock	Committee
10. Mr. Mongkol	Pholyiam	Committee
11. Ms. Morven	Prongarkard	Committee
12. Mr. Oleg	Cheprakov	Committee
13. Mr. Robert John	Simpson	Committee
14. Ms. Samantha Jade	Bisshop	Committee
15. Ms. Suthatta	Seehatub	Committee
16. Mr. Tawan	Chana-Udom	Committee
17. Ms. Yujia	Han	Committee

Job: 1. Check students' attendance during the morning assembly and check students' attendance at Room 201, IEP Building on 7th of March 2024 and submit the check list to the Office of Student Discipline.

2. In-charge ...

2. In-charge of the discipline and safety measures of the students during the IEP Graduation Activity.

Graduation Committee for Secondary Level

1. Mr. Manus	Jompru	Chairperson
2. Ms. Marites Rante	Carreon	Vice-Chairperson
3. Ms. Enriqueta Navarro	Villa	Committee
4. Ms. Nichapat	Rattanadilok Na Phuket	Committee
5. Mr. Piyawatt	Purawathananondha	Committee
6. Mr. Seksan	Chansom	Committee

Job: Plan, organize and coordinate with the graduating students and prepare for the activities on graduation.

Graduation Committee for Primary Level

1. Mr. Mongkol	Pholyiam	Chairperson
2. Mr. Tawan	Chana-Udom	Vice-Chairperson
3. Mr. Le	Anh Tu	Committee
4. Ms. Kelly Leigh	Scannell	Committee
5. Mr. Robert John	Simpson	Committee

Job: Plan, organize and coordinate with the graduating students and prepare for the activities on graduation.

Graduation Rehearsal Committee for Secondary Level

1. Mr. Piyawatt	Purawathananondha	Chairperson
2. Ms. Marites Rante	Carreon	Vice-Chairperson
3. Ms. Enriqueta Navarro	Villa	Committee
4. Mr. Manus	Jompru	Committee
5. Ms. Nichapat	Rattanadilok Na Phuket	Committee
6. Ms. Patchara	Manasilp	Committee

7. Mr. ...

7. Mr. Praween	Sustthisa-nga	Committee
8. Mr. Seksan	Chansom	Committee
9. Mr. Ting - Fong	Tsai	Committee

Job: Run the rehearsal for the graduation and prom.

Graduation Rehearsal Committee for Primary Level

1. Mr. Mongkol	Pholyiam	Chairperson
2. Mr. Le	Anh Tu	Committee
3. Ms. Kanhathai	Tiewprasert	Committee
4. Ms. Kelly Leigh	Scannell	Committee
5. Mr. Robert John	Simpson	Committee
6. Ms. Suthatta	Seehatub	Committee
7. Mr. Tawan	Chana-Udom	Committee

Job: Run the rehearsal for the graduation.

Ceremonial and MC Committee for Secondary Level

1. Ms. Marites Rante	Carreon	Chairperson
2. Mr. Piyawatt	Purawathananondha	Vice-Chairperson
3. Mr. Manus	Jompru	Committee
4. Mr. Seksan	Chansom	Committee

Job: 1. Control the ceremonial and time procedure.
2. Prepare the script for the ceremony.

Ceremonial and MC Committee for Primary Level

1. Mr. Tawan	Chana-Udom	Chairperson
2. Mr. Le	Anh Tu	Committee
3. Ms. Kelly Leigh	Scannell	Committee

4. Mr. ...

- | | | | |
|----|-----------------|----------|-----------|
| 4. | Mr. Robert John | Simpson | Committee |
| 5. | Ms. Suthatta | Seehatub | Committee |

Job: 1. Control the ceremonial and time procedure.
2. Prepare the script for the ceremony.

Graduation Invitation Committee

- | | | | |
|----|-------------------|---------------|------------------|
| 1. | Ms. Enriqueta | Navarro Villa | Chairperson |
| 2. | Ms. Mamiko | Chunnawong | Vice-Chairperson |
| 3. | Ms. Marites Rante | Carreon | Committee |
| 4. | Mr. Manus | Jompru | Committee |

Job: Draft and produce invitations and programs to be ready for graduation.

Graduation Venue Arrangement/ Booking Committee

- | | | | |
|-----|-------------------|------------|------------------|
| 1. | Mr. Manus | Jompru | Chairperson |
| 2. | Mr. Seksan | Chansom | Vice-Chairperson |
| 3. | Mr. Andrew Edward | Fraser | Committee |
| 4. | Mr. Ciaran Damien | Cassidy | Committee |
| 5. | Mr. Evgenii | Ibaldinov | Committee |
| 6. | Mr. Jan-Hendrik | Pienaar | Committee |
| 7. | Mr. Anuchit | Bampeng | Committee |
| 8. | Mr. Chatchawan | Kunkeaw | Committee |
| 9. | Ms. Phetcharaporn | Pianprasit | Committee |
| 10. | Mr. Wichan | Taweechote | Committee |

Job: 1. Confirm and book the date, venue of the graduation ceremony and prom.

2. Decorate and arrange areas involved to be ready for graduation ceremony and prom.

3. Advice and help the student council representatives to check the proper setting of the venue and keep the venue clean before and after the graduation ceremony and prom.

Graduation ...

Graduation Robes Committee

1. Ms. Marites	Rante Carreon	Chairperson
2. Mr. Manus	Jompru	Vice-Chairperson
3. Ms. Enriqueta	Navarro Villa	Committee
4. Ms. Mamiko	Chunnawong	Committee

Job: Coordinate with the Robes Shop about the robes used by the graduates on Graduation Day.

Prom Activity Committee

1. Ms. Marites	Rante Carreon	Chairperson
2. Mr. Manus	Jompru	Vice-Chairperson
3. Ms. Enriqueta	Navarro Villa	Committee
4. Mr. Piyawatt	Purawathananondha	Committee
5. Mr. Tawan	Chana-udom	Committee

Job: 1. Plan, organize and coordinate with the graduating students about prom.
2. Organize Prom King and Queen.
3. Inform teachers, students and staff about prom activities.

Prom Venue Arrangement/ Booking Committee

1. Mr. Manus	Jompru	Chairperson
2. Ms. Marites Rante	Carreon	Vice-Chairperson
3. Mr. Chatchawan	Kunkeaw	Committee
4. Ms. Enriqueta	Villa	Committee
5. Ms. Pannarai	Charoenphate	Committee
6. Mr. Praween	Sustthisa-nga	Committee
7. Mr. Seksan	Chansom	Committee
8. Mr. Wichan	Taweechote	Committee

Job: ...

- Job:** 1. Confirm and book the date, venue of the prom activities.
2. Decorate and arrange areas involved to be ready for prom activities.
3. To check the proper setting of the prom venue before the activity.

Audio - Visual/ Photography Committee

- | | | |
|----------------------|-------------------|------------------|
| 1. Mr. Piyawatt | Purawathananondha | Chairperson |
| 2. Mr. Andrew Edward | Fraser | Vice-Chairperson |
| 3. Mr. Ciaran Damien | Cassidy | Committee |
| 4. Mr. Anuchit | Bampeng | Committee |
| 5. Ms. Juthamas | Ditsariyakul | Committee |

Job: Coordinate, set and keep the sound system, take photograph and VDO.

Military Guard and Ushers Committee

- | | | |
|-----------------|-------------------|-------------------|
| 1. Mr. Piyawatt | Purawathananondha | Chairperson |
| 2. Mr. Seksan | Chansom | Vice- chairperson |
| 3. Mr. Praween | Sutthisa-nga | Committee |

Job: Select and train students to be ready for their duties on graduation ceremony.

IEP Boom Committee

- | | | |
|----------------------|------------------------|------------------|
| 1. Mr. Ting - Fong | Tsai | Chairperson |
| 2. Ms. Jirarat | Jaturanon | Vice-Chairperson |
| 3. Mr. Andrew Edward | Fraser | Committee |
| 4. Mr. Ciaran | Damien Cassidy | Committee |
| 5. Mr. Evgenii | Ibaldinov | Committee |
| 6. Mr. Jan-Hendrik | Pienaar | Committee |
| 7. Ms. Nichapat | Rattanadilok Na Phuket | Committee |
| 8. Ms. Patchara | Manasilp | Committee |
| 9. Mr. Praween | Sustthisa-nga | Committee |

Job: ...

Job:

1. To train the students for the “Boom Cheer” for the Graduates.
2. To monitor the students and make sure the “Boom Cheer” runs smoothly.
3. To advice and make sure the students will go back to school after the activity.

Video Presentation for M.3 and M.6 Committee

1. Mr. Seksan	Chansom	Chairperson
2. Mr. Ciaran Damien	Cassidy	Vice-Chairperson
3. Mr. Manus	Jompru	Committee
4. Ms. Marites Rante	Carreon	Committee
5. Mr. Praween	Sustthisa-nga	Committee
6. Mr. Ting - Fong	Tsai	Committee

Job: To advice the students to make suitable and presentable video presentation in line with the graduation and prom.

Farewell Party for M.3 Committee

1. Mr. Praween	Sustthisa-nga	Chairperson
2. Mr. Ting - Fong	Tsai	Vice-Chairperson
3. Ms. Jirarat	Jaturanon	Committee
4. Ms. Mamiko	Chunnawong	Committee
5. Mr. Manus	Jompru	Committee
6. Ms. Marites Rante	Carreon	Committee
7. Ms. Nichapat	Rattanadilok Na Phuket	Committee
8. Ms. Patchara	Manasilp	Committee

Job: To organize the farewell party of the M.3 students runs smoothly.

Tribute to the Graduates committee

1. Ms. Patchara	Manasilp	Chairperson
2. Ms. Jirarat	Jaturanon	Vice-Chairperson

3. Ms. ...

- | | | |
|-----------------|-------------------------|-----------|
| 3. Ms. Mamiko | Chunnawong | Committee |
| 4. Ms. Nichapat | Rattana Dilok Na Phuket | Committee |

Job: To train the students for the Tribute to the Graduates.

Finance Committee

- | | | |
|----------------------|---------------|-------------------|
| 1. Ms. Juthatip | Cheprakov | Chairperson |
| 2. Ms. Phannarai | Charoenphaete | Vice- chairperson |
| 3. Mr. Manus | Jompru | Committee |
| 4. Ms. Phetcharaporn | Pianprasit | Committee |

Job: Manage budget for the IEP Graduation and Prom Activities.

Refreshment Committee

- | | | |
|----------------------|---------------|------------------|
| 1. Ms. Phannarai | Charoenphaete | Chairperson |
| 2. Mr. Manus | Jompru | Vice-Chairperson |
| 3. Ms. Juthatip | Cheprakov | Committee |
| 4. Ms. Nina | Sangsamanun | Committee |
| 5. Ms. Phetcharaporn | Pianprasit | Committee |

Job: Prepare snacks for Graduation guests and coordinate with the Resort Manager.

Transportation Committee

- | | | |
|----------------------|---------------|------------------|
| 1. Mr. Praween | Sustthisa-nga | Chairperson |
| 2. Mr. Seksan | Chansom | Vice-Chairperson |
| 3. Mr. Anuchit | Bampeng | Committee |
| 4. Mr. Chatchawan | Kunkeaw | Committee |
| 5. Ms. Phetcharaporn | Pianprasit | Committee |

Job: 1. To organize transportation and transport stuffs needed for graduation and prom.

2. To organize the transportation of the students, teachers and staff to go to the venue and back to the school.

First-Aid ...

First-Aid Committee

- | | | |
|------------------|-------------|------------------|
| 1. Mr. Seksan | Chansom | Chairperson |
| 2. Ms. Geneva | Chaipakdee | Vice-Chairperson |
| 3. Ms. Kanhathai | Tiewprasert | Committee |
| 4. Ms. Mamiko | Chunnawong | Committee |

Job: In-Charge of the first aid measures during the activity.

Certificate Committee

- | | | |
|-----------------|------------------------|------------------|
| 1. Ms. Nichapat | Rattanadilok Na Phuket | Chairperson |
| 2. Ms. Gigie | Andres Bacan | Vice-Chairperson |
| 3. Ms. Geneva | Chaipakdee | Committee |
| 4. Ms. Jirarat | Jaturanon | Committee |
| 5. Ms. Patchara | Manasilp | Committee |
| 6. Mr. Sittipun | Choochuen | Committee |

Job: Prepare certificates for students and check the GPA.

Registration for Graduation and Prom Committee

- | | | |
|----------------------|---------------|------------------|
| 1. Ms. Nina | Sangsamanun | Chairperson |
| 2. Ms. Phannarai | Charoenphaete | Vice-Chairperson |
| 3. Ms. Juthatip | Cheprakov | Committee |
| 4. Ms. Juthamas | Ditsariyakul | Committee |
| 5. Ms. Phetcharaporn | Pianprasit | Committee |

Job: Prepare the registration forms and facilitate the registration for Graduation and Prom.

Evaluation Committee

- | | | |
|---------------|------------|------------------|
| 1. Ms. Mamiko | Chunnawong | Chairperson |
| 2. Ms. Geneva | Chaipakdee | Vice-Chairperson |

3. Ms. ...

- | | | |
|--------------------------|----------|-----------|
| 3. Ms. Enriqueta Navarro | Villa | Committee |
| 4. Ms. Emma Veronica | Campbell | Committee |
| 5. Ms. Samantha Jade | Bishop | Committee |
| 6. Ms. Yujia | Han | Committee |

Job: 1. Design evaluation sheet before the 23rd of February 2024.

2. Distribute and collect the completed sheets at the end of activity on the 23rd of February 2024.

3. Summarize evaluation using statistic method on the 28th of February 2024.

From this day onward

Issued on the 15 of February 2024

(Signature)

Apunchanit Jenjit

(Ms. Apunchanit Jenjit)

Acting Director of Piboonbumpen Demonstration School

Certified Correct Copy

(Ms. Phetcharaporn Pianprasit)

General Administrative Officer