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Order of Piboonbumpen Demonstration School Burapha University

Number 619 /2023

Subject: Appointment of the Committee for the Note-taking and Planning Skill development  
of the International Education Program for the Academic Year 2023

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In order to have the Note-taking and Planning Skill development of the International Education Program for Academic Year 2023 on the 16<sup>th</sup> of November 2023, to be will organized, “Piboonbumpen” Demonstration School under the management of Burapha University abided by the authority as writhen in section 13 (1) of Burapha University regulations in the year 2009 dated 22<sup>nd</sup> December 2009, and First, corrected in the year 2013, dated 20<sup>th</sup> of March 2013, has assigned the following persons to carry out the following tasks:

**Advisory Committee**

1. Ms. Apunchanit	Jenjit	Chairperson
2. Assistant Professor Kongsak	Wattanachod	Committee
3. Ms. Sanita	Taimuang	Committee
4. Ms. Potchanee	Masuk	Committee
5. Ms. Penpun	Srisayporn	Committee
6. Ms. Natamon	Keeratichotigool	Committee
7. Mr. Kritsada	Suwanphithak	Committee
8. Ms. Nichanan	Chaisang	Committee
9. Ms. Phitchanan	Sangserpo	Committee

**Job:** Give advice to the staff and facilitate the processes.

Administrative ...

### Administrative Committee

- |                    |                        |                  |
|--------------------|------------------------|------------------|
| 1. Ms. Nichapat    | Rattanadilok Na Phuket | Chairperson      |
| 2. Mr. Ting - Fong | Tsai                   | Vice-Chairperson |
| 3. Ms. Jirarat     | Jaturanon              | Committee        |
| 4. Ms. Patchara    | Manasilp               | Committee        |
| 5. Mr. Praween     | Sustthisa-nga          | Committee        |

**Job:** 1. Organize the event according to the plan.  
2. Monitor students during the activity.

### Finance, Materials and Documentation Committee

- |                      |               |             |
|----------------------|---------------|-------------|
| 1. Ms. Juthathip     | Cheprakov     | Chairperson |
| 2. Ms. Phannarai     | Charoenphaete | Committee   |
| 3. Ms. Phetcharaporn | Pianprasit    | Committee   |

**Job:** 1. Check and prepare the relevant financial papers and documents.  
2. Purchase and prepare materials for the activity.  
3. Organize, prepare and offer necessary documents during the activity.

### Evaluation Committee

- |                 |               |             |
|-----------------|---------------|-------------|
| 1. Ms. Jirarat  | Jaturanon     | Chairperson |
| 2. Ms. Patchara | Manasilp      | Committee   |
| 3. Mr. Praween  | Sustthisa-nga | Committee   |

**Job:** 1. Design evaluation sheet.  
2. Distribute and collect the completed sheets.  
3. Summarize the evaluation using statistical methods.

From ...

From this day onward

Issued on the 19 of October 2023

(Signature)

Apunchanit Jenjit

(Ms. Apunchanit Jenjit)

Acting Director of Piboonbumpen Demonstration School

Certified Correct Copy



(Ms. Phetcharaporn Pianprasit)

General Administrative Officer